



1985 Tate Blvd. SE, Suite 529, Hickory, NC 28602 p/828-327-2595 f/828-325-9826
 305 E. Union St., Suite A135, Morganton, NC 28655 p/828-439-2535 f/828-439-2578

SERVING BURKE & CATAWBA COUNTIES

MHP Provider Network Procedural Update #29

TO: MHP Provider Network

FROM: Mental Health Partners – IT & Medical Records Department

RE: Concurrent Target Populations

NOTIFICATION DATE: 12/14/2011

MHP is allowing the entry of concurrent target populations in the CMHC computer system effective immediately. The system will automatically check for concurrency issues and notify the provider if the selected target population is not valid as a concurrent entry.

To add an additional target population to a client, select the menu option, “Add Concurrent Target Pop” from the Medical Records menu in CMHC. Enter the client ID and press the next button. The first screen to appear will be a listing of the target populations the client is currently enrolled in and the beginning and end dates of each. (See below)

Benefit Plan Data

Plan Code	Start Date	End Date	Benefit Plan Operator			
ADSN	07/01/2011	06/30/2012	tself	Edt	Dsp	Rem
ASTER	11/15/2011	06/30/2012	pruser	Edt	Dsp	Rem
ADSN	01/01/2011	06/30/2011	tself	Edt	Dsp	Rem
ADSN	03/01/2009	04/15/2009	tself	Edt	Dsp	Rem
ADMRI	09/25/2007	12/31/2008	twillis	Edt	Dsp	Rem

Add

Click on the “Add” button to add an additional target population. (See screen below)



1985 Tate Blvd. SE, Suite 529, Hickory, NC 28602 p/828-327-2595 f/828-325-9826
305 E. Union St., Suite A135, Morganton, NC 28655 p/828-439-2535 f/828-439-2578

SERVING BURKE & CATAWBA COUNTIES

Benefit Plan Data

Add Data

Benefit Plan Header

Plan Code

Current Start Date

Current End Date

Complete the information as seen above and click on the "add" button located at the bottom of the window.

If you have any problems with this process, please contact our Medical Records Department by emailing them at mhp_medical_records@mentalhealthpartners.org.