

Minutes

Committee Name:	Clients Rights Committee
Date:	October 6, 2008
Time:	6:00-7:00 P.M.
Meeting Place:	First Plaza-5 th floor
Members Present:	Tony Berry, Dorraine Hernandez, Donna Hollar, Cynthia Houser, David Isenhower,
Members/Others Absent:	Jerry Woolard , Judy Dahlstrom, Laurie Bradshaw, Suzanne Smith
Others in Attendance:	Vanessa Anderson, Sherry Clanton
(Agenda Item #1)	Welcome and Introductions
<i>Presenter:</i>	Cynthia Houser
<i>Action:</i>	Cynthia Houser, Co-Chair, called the meeting to order. Everyone was welcomed.
(Agenda Item #2)Minutes:	Aug 4, 2008
<i>Action:</i>	Minutes of the Aug 4, 2008 meeting were presented.
<i>Decision:</i>	The minutes were accepted as presented.
(Agenda Item # 3)	Client Rights Rules
<i>Presenter:</i>	Vanessa Anderson
<i>Information Presented:</i>	Everyone was given a copy of the approved Client Rights' Rules.
<i>Decision:</i>	
(Agenda Item #4)	Complaint Reports
<i>Presenter:</i>	Vanessa Anderson
<i>Information Presented:</i>	A copy of the Complaints Rule and Complaint Policy Review was given to each member. Vanessa reviewed the policy in detail. The guidelines for the Appeal Review Committee were discussed. The discussion centered around the number of people on the review committee and where they were selected from. It was explained that a pool of people would be selected to have ready to serve in case of an appeal. This is to ensure that every part of the appeal is represented. The members discussed having 3 CRC members on the committee at all times. The rest could be chosen from providers, consumers and consumers family. It was decided that 5 people should be on the committee. Vanessa also stated that the rules went into effect on October 1, 2008.
<i>Decision:</i>	The committee decided that of the 5 on the appeal review committee 3 must be CRC members, with the remainder coming from providers, consumers, and consumer's family. It was decided that Vanessa should present this to the board for approval.

(Agenda Item # 5):	Review Of Monitoring and Incidents Reports
<i>Presenter:</i>	Vanessa Anderson
<i>Information Presented:</i>	19 standards were reviewed for July, August, and September. 8 were in full compliance with 1 in partial compliance. In the partial compliance the recommendation was made to overhaul the CRC committee.
<i>Decision:</i>	The report was accepted.
(Agenda Item # 6):	Medical Decisions
<i>Presenter:</i>	Vanessa Anderson
<i>Information Presented:</i>	Information was handed out to members.
<i>Decision:</i>	It was decided to table the discussion until the January meeting.
(Agenda Item #7)	2007-08 CRC Report
<i>Presenter:</i>	Tony Berry
<i>Information Presented:</i>	Tony reviewed the annual report that was sent to the state. The report included a summary of the activities for the previous year.
<i>Decision:</i>	The report was approved.
Agenda Item #8	2008-09 Goals
<i>Presenter:</i>	Cynthia Houser
<i>Information Presented:</i>	A copy of the 2008-09 Goals were handed out and read. Tony Berry stated that he wanted to work on something for Goal #3.
<i>Decision:</i>	The 2008-09 was accepted.
Adjournment:	The meeting was adjourned @ 7:30 p.m.
Next Meeting:	January 5, 2009 at 6:00 p.m.
Attachments:	Agenda, August 4 minutes, Client Rights Rule Update, Complaints Rule & Complaint Policy Review, Monitoring and Incident Reports, Medical Decisions, 2007-08 CRC Report, and 2008-09 Goals.
Respectfully Submitted By:	Sherry Clanton